

| General information / Position in the organization | | | |
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| Job Title | Operations Intern | Version | Rev.1 |
| | | Date | 2/1/19 |
| | | Job Code | T-WOM-02 |
| Location | NewCold – Burley Site | | |
| Department | Burley – Warehouse & Operations | | |
| Reports to | Site Manager | | |
| Direct Reports | N/A | | |
| Team Members | Finance & HR Manager, QESH Coordinator, Customer Service & Stock Manager, IT – WMS Super User | | |

| Introduction |
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| <p>NewCold: NewCold is a service provider in cold chain logistics with a focus on the development and operation of large, highly automated cold stores. NewCold strives to be a crucial partner in the cold chain of leading food companies by offering advanced logistic services worldwide.</p> <p>We use latest technology that empowers our people to handle food responsibly and guarantee food safety in a sustainable way. We challenge the industry, believe in long-term partnerships, and deliver solid investment opportunities that enable next generation logistic solutions.</p> <p>NewCold Burley: NewCold Burley is NewCold’s second automated cold storage facility in the USA. It will be operated to support the production and supply chain activities of leading food processors in the region, among which is McCain Foods. The empowered NewCold Burley operations team is responsible to safely operate and maintain the state of the art coldstore and to provide excellent logistics services to our customers.</p> |

| Job Purpose / Job context |
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| <ul style="list-style-type: none"> • The Operations Intern will act in an support role to various departments. They will learn about business related to their assigned area, while simultaneously working with organizational leaders, and colleagues. They will assist in the start-up, planning, development and implementation of cold storage procedures and activities required to meet customer requirements. • The operations Intern will work closely with the operations team, implementation team, maintenance team & continuous improvement. • This exciting internship will allow you the opportunity to complement your education with real-life professional situations in a start up environment. |

| Key Result Areas | Responsibilities and Accountabilities |
|-------------------------|--|
| Business objectives | <p><i>Responsibilities</i></p> <ul style="list-style-type: none"> • Gather, analyze, and present data that can be used to make business decisions. • Conduct observations on processes. • Assist with quality control procedures to resolve production problems or minimize costs. • Organize and participate in internal and external meetings and reporting rhythms • Complete any additional tasks delegated by the Operations Manager and/or General Manager. • Operational Gap Analysis – paperwork, process, training, etc.. |

Requirements: education and experience

Educational Requirements

- Bachelor's degree (in progress) in related fields (Business Management, Engineering, supply chain); acquired or in progress
- Strong interest in startup culture, business solutions, marketing, and finance operational efficiency – Great experience for a university student
- Willingness to follow direction and a strong desire to be exposed to and learn from a variety of business practices
- Proficiency in Microsoft Office

Personal Attributes Required

- Highly customer-focused with excellent analytical and problem-solving skills
- Highly motivated self-starter who is innovative and quick to learn
- Excellent communication and interpersonal skills
- Must be able to maintain discretion and retain confidential information